

# GRANADA SANITARY DISTRICT

OF SAN MATEO COUNTY

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## MINUTES BOARD OF DIRECTORS REGULAR MEETING March 16, 2006

**CALL MEETING TO ORDER:** The Regular Meeting of the Board of Directors of the Granada Sanitary District was called to order by President Clark at 7:40 p.m.

**ROLL CALL:** Attending Directors: President Matthew Clark, Vice President Leonard Woren, Secretary Fran Pollard, and Treasurer Ric Lohman. Board Member Gael Erickson was absent.

Attending Staff: General Manager Chuck Duffy, Administrator Delia Comito, and District Legal Counsel Jonathan Wittwer.

**PLEDGE OF ALLEGIANCE:** President Clark led those present in reciting the Pledge of Allegiance.

### **GENERAL PUBLIC PARTICIPATION**

None.

### **ACTION AGENDA**

1. **Consideration of Variance Application: Shore Acre Partners, APN: 048-013-550, 1<sup>st</sup> Street, Miramar, 5,846 sq. ft. parcel, zoned R-1/S-94 (10,000 sq. ft. min.), Proposed Single Family Dwelling.**

**ACTION:** After conducting a hearing on the Variance application, this item was tabled pending further clarification on findings 1, 8, and 11.

2. **Consideration of Class 3 Mainline Extension Permit: Magellan Ave., Miramar, APN 048-021-230, Owner: Stebbins/Gehrels Development.**

**ACTION:** After conducting a hearing on the application, Director Pollard moved to continue this item to the next meeting pending clarification of several CEQA environmental issues. (Pollard/Woren) Approved 4-0.

3. **Consideration of Class 3 Mainline Extension Dedication: Cortez Ave., Miramar, APN 048-025-470, Owner: Shore Acres Partners.**

**ACTION:** Director Woren moved to approve the dedication of the mainline subject to: 1) repair of any damage caused during construction and subsequent

paving of the road; 2) receipt of a signed letter of dedication from the owner; and 3) authorize the General Manager to accept the dedication on behalf of the District. (Woren/Lohman) Approved 4-0.

**4. Consideration of Granada Sanitary District Audit Report for Fiscal Year Ending June 30, 2005.**

The General Manager provided a review of the highlights and substantial changes from the prior year, and also answered questions from the Board.

**ACTION:** Director Lohman moved to approve the Audit Report for Fiscal Year ending June 30, 2005. (Lohman/Pollard) Approved 4-0.

**CONSENT AGENDA**

Director Woren requested that Items #6, 7, and 9 be held for discussion.

**5. Approval of Special Meeting minutes for February 16, 2006.**

**8. Approval of Assessment District Administrative Costs Fund distribution #31 totaling \$648.78**

**ACTION:** Director Woren moved to approve Consent Agenda Items 5 and 8. (Woren/Lohman). Approved 4-0.

**6. Approval of Regular Meeting minutes for February 16, 2006.**

Director Woren requested that the word "MCTV" be inserted into the motion for Item #2 so it reads in part as follows: "2) that channel 6 remains the designated *MCTV* channel number."

**ACTION:** Director Woren moved to approve the minutes as amended above. (Woren/Lohman). Approved 4-0.

**7. Approval of March 2006 warrants totaling \$154,831.18 (Check # 2285-2327)**

Director Woren asked for clarification on several items.

**ACTION:** Director Woren moved to approve Consent Agenda Item #7. (Woren/Pollard). Approved 4-0.

**9. Approval of February 2006 Financial Statements.**

Director Woren asked for clarification on several items.

**ACTION:** Director Woren moved to approve Consent Agenda Item #9. (Woren/Lohman). Approved 4-0.

**DIRECTORS' COMMENTS AND COMMITTEE REPORTS**

**10. Sewer Authority Mid-Coastside.**

**11. Report on other seminars, conferences, or committee meetings.**

Director Pollard delivered a report on the happenings at the County of San Mateo's LCP Update meeting.

**INFORMATION CALENDAR**

- 12. Treasurer's Report.
- 13. General Manager's Report.
- 14. Administrator's Report.
- 15. Attorney's Report.

**FUTURE AGENDA ITEMS**

**ADJOURN REGULAR MEETING**

The Regular Meeting was adjourned at 10:28 p.m.

SUBMITTED BY:

APPROVED BY:

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Chuck Duffy, General Manager

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Fran Pollard, Secretary

Date Approved: April 20, 2006